

**NDWS BOARD OF DIRECTOR'S MEETING**  
**January 14<sup>th</sup>, 2019-NDWS Office**

President Pete Paulson called the meeting to order. Members present included Royce Kinney, Dave Maasjo, Doug Muske, Jim Nelson, Nick Holm, Bill Carlblom, Dan Donnelly, Tim Ost and Manager Kelcey Hoffmann. Dan Donnelly made a motion to approve the minutes as provided. Dave Maasjo seconded the motion. Motion passed, minutes approved. Financials were reviewed for December along with outstanding bills. Bill received from Manning Mechanical was discussed and Bill Carlblom will reach out to them to set up a meeting between Manning Mechanical and NDWS Directors. The office will gather bills related to the furnace from other entities for this meeting.

**Old Business:**

- No Old Business was discussed.

**New Business:**

- Winter Show Raffle: Discussion was had on what the board would like to offer on the Winter Show raffle for 2019. Ideas for that raffle include: Gator, Ranger, and Mower. Kelcey Hoffmann will reach out to Valley Plains Equipment, Dan Donnelly will reach out to RDO Equipment, Nick Holm will reach out to Bayshore & Finley Motors, and Doug Muske will reach out to Hwy 13 Sales. These bids will be presented at the next meeting on January 28<sup>th</sup>.
- Dennis Knudsen: NDWS voided a check in 2016 to Knudsen for \$800. Knudsen provided stock for the High School Rodeo cutting event. Dan Donnelly made a motion to re-issue the \$800 check to Knudsen and Dave Maasjo seconded the motion. Motion passed.
- 2020 Show Dates: The North Dakota Winter Show Dates will be March 3<sup>rd</sup>-8<sup>th</sup>.
- Snow Insurance: Kelcey Hoffmann presented the snow insurance policy to the board for the 2019 show. Discussion was had and we will reach out to other companies to see what can be offered. This will be tabled until the next meeting.

**Committee Reports:**

- Arena/Grounds: The board was presented with amount owed on the completion of the building and doors for \$57,100. The employees and directors will make a list of issues that need to be completed. Dave Zubrod presented the opportunity to have the door skirting done on the South Exhibit Building at the cost for \$500 to the NDWS. The heater in the north washrack is beyond repair. Kelcey Hoffmann will reach out to Baakegard to get an estimate on replacing the heater for north and south wash rack. Dan Donnelly gave the board an update on the letter received regarding the drainage ditch. Handicap doors will need to be installed in the new building. Royce Kinney will

reach out to Smith Lumber and Bill Carlblom will reach out to Midland Door for bids to be presented at the next meeting.

- Finance: Bill Carlblom made a motion to renew the operating loan and Doug Muske seconded the motion. Motion passed. Bill Carlblom made a motion to add Kelcey Hoffmann to the accounts at Bank Forward and Doug Muske seconded the motion. Motion passed.
- Labor: Update was given on the employees and discussion was had on advancing paid leave to an employee for a medical reason. This discussion was tabled until the next meeting. Kelcey Hoffmann presented the information from Labor Masters out of Fargo for help at the annual show. We will gather more information for the board to discuss at a later date.
- Commercial/Concession: Update was given to the board. We will have a few new food vendors at the annual show and have a few places left to be filled in the South Exhibit Building and Main Building.
- Rodeo/Ranch Rodeo: Discussion was had on the new center out process for the PRCA Rodeo. Concerns were raised regarding the added expense for the panels and getting the crows nest to fit. Directors agreed to proceed with the center out format at no expense to the NDWS. Ranch Rodeo will be held on Thursday, March 7<sup>th</sup> at 6:30pm. Kelcey Hoffmann will reach out to Bailey Pro Rodeo and Howard Larson for bids that will be presented at our next meeting.
- Rodeo Queen: We have started searching for candidates.
- Concert: Update was given on the concert. The building will be closed from 5:00-5:30pm on Friday, March 8<sup>th</sup> to clear the building for the concert and when it reopens every individual that enters the building must present a ticket. No re-entry will be allowed, and we will have an area for smoking. The arena will open at 6:00pm for concert go-ers to enter. The VIP party will be held in the South Exhibit Building from 5:30-6:30pm. There will be an area fenced off. Discussion was had on having hard liquor served in the pub and the beer gardens.
- Crop Show: Crop Show booklet is being finalized and will be sent off to the printers. Randy and Anthony will begin work on the framework shortly.
- Horse: Horse Pull individuals would like to see an increase in premiums. If we see an increase in sponsors, premiums will be increased.
- Livestock: Letters have been sent out to Classic Steer Show, Hog Show, and Junior Cattle Show contestants.
- Hall of Fame: Update was provided by Tim on the Kiosk.
- SEB; Home-Play-Getaway & Ag Challenge: Speaker ideas were thrown around for the week of the annual show.
- Timeless Traditions: Coffee and Donuts will be provided to vendors.

Next meeting will be Monday, January 28<sup>th</sup> at 6:00pm at the NDWS Office.

Respectfully submitted,  
Kelcey Hoffmann